

# SURREY COUNTY COUNCIL

# FORWARD PLAN

# **MARCH 2010 - JUNE 2010**

Surrey County Council's Forward Plan sets out the key decisions that the Cabinet or the individual Cabinet Member will be taking over the next four months. This summary identifies those items which have been added, moved or postponed since the Plan was published a month ago.

2 March 2010 (Cabinet)	
Education Organisation Plan 2010	New item
Provision of Insurance Cover	Deferred from 02/02/10
IT Desktop / Laptop Refresh	Deferred from 02/02/10
Re-thinking Surreys Highways	New item
Changes to the Education Capital Build	New item
Programme 2009/10	
10 March 2010 (Cabinet Member)	
SE Regional Fire Service Contract for	Deferred from 10/02/10
Respiratory Protective Equipment	
Department for Business, Innovation and	New item
Skills consultation on the Next	
Generation Fund Kingfield School	New item
	New Item
30 March 2010 (Cabinet)	
Framework Agreement for Stationery and	Deferred from 02/02/10
Office Supplies Scheme of Delegation – further updates	Deferred from 02/03/10
Primary Capital Programme 2010/11	New item
Programme of Capital Maintenance Schemes 2010/2011	New item
Transfer of Learning Disability Social	New item
Care Commissioning responsibility from	
NHS to Surrey County Council	
Medium Term Financial Plan 2010 to 2014	New item
Public Value Review of Services to	Deferred from 02/03/10
People with Physical and Sensory	
Disabilities	
Therfield School	Deferred from 02/03/10
7 April 2010 (Cabinet Member)	
Thames Basin Heaths Special Protection	Deferred from 02/03/10
Area – Avoidance Strategies	
27 April 2010 (Cabinet)	
Public Value Review - Surrey Fire and	Deferred from 30/03/10
Rescue Service	
Transfer of Adult Social Care Service	New item
Contracts from YMCA London South West to the proposed new purchaser of	
the Summers and Langdown House,	
West Molesey	
Public Value Review - Waste	New item
Management and Minimisation / Re-	
cycling	

Public Value Review - Recruitment	Deferred from 02/03/10
22 June 2010 (Cabinet)	
Surrey Fire and Rescue Public Safety Plan	New item
Postponed / withdrawn items	
MyWork Project	withdrawn
Encroachment Strategy: Pilot Parking Enforcement Scheme and Policy Revision	withdrawn

Title	Key Issue/Decision	Decision Maker	Date of decision	Consultation Arrangements/ Programme	Documents submitted to decision maker	Contact Officer
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#### Month: March

Criteria forconsultation orCommunity andchanges to SuVoluntaryarrangementsControlled2011 and to de	rrey's Admissions (County	02/03/10	Schools and Learning Select Committee (24/02/10)	Report	Anne Macavoy 01483 517689 Peter Martin, Cabinet Member for Children and Learning
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- NB (i)
- Representations in respect of any of these decisions should be made to the lead/contact officer For alternative ways of making representations on any of these decisions either contact Anne Gowing on 0208 541 9938 or view the website: (ii) www.surreycc.gov.uk

Items in bold are those which have been added since the publication of the previous plan or where their date of submission to the Cabinet has been changed.

Transfer of Learning and Skills Council Functions	To agree the approach to planning and commissioning 16- 19 education (including to 25 for learners with learning difficulty or disability) and local lead on planning for informal adult learning To agree new roles for committees and associated changes to the Scheme of Delegation To agree 16-19 priorities and funding allocations 2010 – 2011 and any required delegation	Cabinet	02/03/10	CLT, Schools and Learning Select Committee (28/01/10)	Report	Frank Offer 020 8541 9507 Peter Martin, Cabinet Member for Children and Learning
14-19 Plan 2010 - 2015	To agree the 14-19 Plan, following consultation	Cabinet	02/03/10	CLT, Schools and Learning Select Committee (02/12/09)	Draft 14-19 Plan 2010 - 2015	Frank Offer 020 8541 9507 Peter Martin, Cabinet Member for Children and Learning

Schools' Budget 2010 / 2011	To approve the Schools Budget 2010/11	Cabinet	02/03/10		Report	Lynn McGrady 020 8541 9212 Peter Martin, Cabinet Member for Children and Learning
Education Organisation Plan 2010	To approve the final version of the Education Organisation Plan 2010	Cabinet	02/03/10		Report	Mark Burton 020 8541 9142 Peter Martin, Cabinet Member for Children and Learning
Directorate Strategies and Plans 2010 - 2014	To approve Directorate Strategies and Plans 2010 – 2014 for each of Surrey County Council's six Strategic Directorates	Cabinet	02/03/10	CLT, select committees	Report	Neelam Devesher 020 8541 9025 <i>David Hodge, Deputy Leader</i>

Leading the Way – Quarter 3 Business report	To review the Council's overall progress at the end of the quarter on performance, finance, risk, workforce issues and customer feedback so that any necessary remedial actions can be agreed	Cabinet	02/03/10	CLT	Report	Tim Yarnell 020 8541 7047 David Hodge, Deputy Leader
Review of local bus services in Surrey: Decision in Principle	To note the results of the bus review consultation process To agree that network re-design should replace the current financial criteria To agree the broad level of savings and network design for the phase 1 areas of the review To agree the level of savings required in phase 1 'school special' services	Cabinet	02/03/10	CLT, Transportation Select Committee (23/02/10), relevant local committees	Report plus annexes	Peter Wylde 020 8541 9925 Ian Lake, Cabinet Member for Transport

Heathrow Airtrack Objection to the Transport and Works Order 1992	To agree the information or mitigation measure required for each objection to allow the County Council to review whether to withdraw or sustain the objection to the Heathrow	Cabinet (County Council 23/03/10)	02/03/10	Transportation and Environment and Economy Select Committees,	Report	Lyndon Mendes 020 8541 9393 Ian Lake, Cabinet Member for
	Airtrack scheme up to the Public Inquiry To delegate authority to the Head of Transport for Surrey, in			Local Committees		Transport
	discussion with the Cabinet Member for Transport, Deputy Leader and Leader of the Council, to negotiate and agree with the promoter of the TWA the resolution of objections following this report and prior to the Public Inquiry					
	To agree that the County Council prepares and presents at the Public Inquiry should the objections not be resolved, taking into account the resource implications involved					

Re-thinking Surrey Highways	To agree draft levels of service and contract strategy for the new contract to be delivered in April 2011	Cabinet	02/03/10	CLT/ relevant select committees / local committees	Report plus proposed levels of service and contract strategy	Mark Borland 020 8541 7028 Ian Lake, Cabinet Member for Transport
Schools Broadband Network	To award the contract for the supply of the Schools Broadband Network Part 2	Cabinet	02/03/10		Report	Chris Millard 020 8541 7997 Peter Martin, Cabinet Member for Children and Learning
Provision of Insurance Cover	To approve the award of a new 5 year contract for insurance cover for Surrey County Council Part 2	Cabinet	02/03/10 (from 02/02/10)		Report	Bernice Milton 020 8541 9649 <i>Tim Hall, Cabinet Member for Corporate</i> <i>Services</i>

IT Desktop / Laptop Refresh	To approve the award of the contract following the recent tender to replace the current PC desktops and laptops estate Part 2	Cabinet	02/03/10 (from 02/02/10)	Report	Paul Jennings 020 8541 9986 <i>Tim Hall, Cabinet Member for Corporate</i> <i>Services</i>
Changes to the Education Capital Build Programme	To consider and approve changes in the Education Capital Programme and the consequential required virements Part 2	Cabinet	02/03/10	Report	Sarah Rayner 020 8541 9946 <i>Tim Hall, Cabinet Member for Corporate Services / Peter Martin, Cabinet Member for Children and Learning</i>

Schools Capital 2010 – 2011 – Demountables Programme	To approve the delivery of the summer 2010 programme of demountable units, to meet immediate demand for September 2010 school places Part 2	Cabinet	02/03/10		Report	Sarah Rayner 020 8541 9946 Peter Martin, Cabinet Member for Children and Learning
Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision) Part 2	Cabinet	02/03/10	Local Members	Report	Steve Evans 020 8541 9327 <i>Tim Hall, Cabinet Member for</i> <i>Corporate Services</i>
Budget Report	To approve the revenue budget virements and capital reprofiling To consider the month end budget report, a forecast of expenditure for the remainder of the year and agree proposed actions and budget adjustments to manage the overall budget.	Relevant Cabinet Member	10/03/10		Report	Kevin Kilburn / Verity Royle 020 8541 9207 / 9225 Relevant Cabinet Member in consultation with David Hodge, Deputy Leader

Redevelopment of the Wharf Nursery School and Children's Centre, Godalming	To approve the business case and costs associated with redeveloping the Wharf Nursery School and Children's Centre, as part of the Children's Centre programme	Cabinet Member for Corporate Services	10/03/10	Bu	Report inc. Business Case	Paul Meredith 020 8541 7034 <i>Tim Hall, Cabinet Member for</i> <i>Corporate Services</i>
Ashley School	To approve the business case and the release of capital for a project at Ashley School, Walton on Thames	Cabinet Member for Corporate Services	10/03/10	Bu	Report inc. Business Case	Maria Higgs 020 8541 7928 <i>Tim Hall, Cabinet Member for Corporate Services</i>
Kingfield School	To approve publication of statutory notices for the extension to the age range for Kingfield School, Woking	Cabinet Member for Children and Learning	10/03/10	bo ar co	Consultation ooklet, nalysis of onsultation esponses	Mark Burton 020 8541 9142 Peter Martin, Cabinet Member for Children and Learning

Phase 2 report of the Adapting to Climate Change Task Group	To request that the Cabinet Member support the recommendations for SCC services to be climate resilient, for service heads to commission risk assessments in climate adaptation, to inform future corporate policy on climate adaptation	Cabinet Member for Environment	10/03/10	Task Group report	Lesley Harding / Matt Beale-Collins 020 8541 8091 / 8566 Lynne Hack, Cabinet Member for Environment
Department for Business, Innovation and Skills consultation on the Next Generation Fund	To request that the Leader approve Surrey County Council's draft response to the Department for Business, Innovation and Skills consultation on the Next Generation Fund	Leader	10/03/10	Report	Lee McQuade 020 8541 7604 Andrew Povey, Leader of the Council
SE Regional Fire Service Contract for Respiratory Protective Equipment	To approve the preferred supplier to provide and maintain Respiratory Protective Equipment for SE Region Part 2	Cabinet Member for Community Safety	11/03/10 (from 10/02/10, 05/01/10)	Report	Mark Borland 020 8541 7028 Kay Hammond, Cabinet Member for Community Safety

Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision) Part 2	Cabinet Member for Corporate Services	10/03/10	Local Members	Report	Steve Evans 020 8541 9327 <i>Tim Hall, Cabinet Member for Corporate Services</i>
St Nicholas School, Merstham	To approve the continuation of the scheme to reconfigure and extend the residential facilities at St Nicholas School and to authorise the tender costs allowing a construction order to be placed	Cabinet	30/03/10		Report inc. tender costs	John Farrer 020 8541 8659 <i>Tim Hall, Cabinet Member for</i> <i>Corporate Services</i>
Transport for Surrey 2010/11 Spending Proposals	To approve the planned programme of expenditure for Transport for Surrey Service in 2010 – 2011 and in doing so, to approve the allocation of the Highways Maintenance budget and Local Transport Plan capital budget	Cabinet	30/03/10		Report	Lyndon Mendes 020 8541 9393 Ian Lake, Cabinet Member for Transport

Countryside Contract Review	To consider whether to agree recommendations arising from the review of the contract between the County Council and Surrey Wildlife Trust to manage the council's countryside estate	Cabinet	30/03/10	Environment and Economy Select Committee (02/12/09), Surrey Countryside Access Forum	Report	Mike Dawson 020 8541 9404 Lynne Hack, Cabinet Member for Environment
Implementation of Surrey Rural Strategy 2010 - 2015	To consider whether the County Council should implement the Surrey Rural Strategy 2010 - 2015	Cabinet	30/03/10	Environment and Economy Select Committee (02/12/09, 11/03/10)	Report	Mike Dawson 020 8541 9404 Lynne Hack, Cabinet Member for Environment
Services for Looked After Children – Public Value Review	To approve the recommendations of the Public Value Review	Cabinet	30/03/10	Relevant select committees	Report	Yvonne Waltham / Alison Walker 01737 733971 Peter Martin, Cabinet Member for Children and Learning / Mary Angell, Cabinet Member for Children and Families

Public Value Review of Services to People with Physical and Sensory Disabilities	To approve the recommendations of the Public Value Review	Cabinet	30/03/10 (from 02/03/10)	CLT, Adults and Community Care Select Committee (21/01/10)	Report, PVR report and action plan	Jenny Isaac / Anne Butler 020 8541 7033 <i>Michael Gosling, Cabinet Member for Adult Social Care / David Hodge, Deputy Leader</i>
Medium Term Financial Plan 2010 to 2014	To approve the Council's medium term financial plan for 2010 to 2014 for publication, including the detailed directorate and service revenue and capital budgets	Cabinet	30/03/10	Select committees	Report	Kevin Kilburn 020 8541 9207 David Hodge, Deputy Leader

Primary Schools Capital Programme 2010 / 2011	To approve the Primary Schools Capital Programme 2010 / 2011	Cabinet	30/03/10	Report	Sarah Rayner 020 8541 9946 <i>Tim Hall, Cabinet Member for Corporate Services / Peter Martin, Cabinet Member for Children and Learning</i>
Revised Scheme of Delegation – further updates	To approve and where necessary recommend to Council, the revised Scheme of Delegation, which has been updated to reflect the recent changes in Council structure	Cabinet (County Council 11/05/10, if applicable)	30/03/10	Report	Sarah Baker 020 8541 7122 Andrew Povey, Leader of the Council

Transfer of Learning Disability Social Care Commissioning Responsibility from NHS to	To approve the final agreed transfer figures for 2009/10 and 2010/11 Part 2	Cabinet	30/03/10	CLT, Learning Disability Partnership Board, NHS	Report	Yvonne Waltham 01737 733971 Michael Gosling, Cabinet Member for Adult Social
Surrey County Council Programme of Capital Maintenance Schemes 2010/11	To approve the programme of capital schemes for 2010/11, following approval of the capital allocations for planned maintenance (schools and non-schools) Part 2	Cabinet	30/03/10		Report	Care Keith Brown 020 8541 8651 Tim Hall, Cabinet Member for Corporate Services / Peter Martin, Cabinet Member for Children and Learning

Therfield School	To consider disposal of land at Therfield School, Leatherhead Part 2	Cabinet	30/03/10 (from 02/03/10)	Report	Maria Higgs 020 8541 7928 <i>Tim Hall, Cabinet Member for Corporate Services</i>
Framework Agreement for Stationery Office Supplies	To approve the new framework contract for office stationery and educational supplies for Surrey County Council Part 2	Cabinet	30/03/10 (from 02/02/10)	Report	Tuzel Torgot / Sian Spaight 020 8541 7935 Tim Hall, Cabinet Member for Corporate Services
IMT Data Centre Provision	The current County Hall Data Centre has not received investment for a number of years and is not fit for purpose This report provides a detailed business case and proposal to create a modern, fit for purpose Data Centre for approval Part 2	Cabinet	30/03/10	Report	Paul Jennings 020 8541 9986 <i>Tim Hall, Cabinet Member for</i> <i>Corporate Services</i>

Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision)	Cabinet	30/03/10	Local Members	Report	Steve Evans 020 8541 9327 <i>Tim Hall, Cabinet</i> <i>Member for</i>
	Part 2					Corporate Services

# <u>2010</u>

# Month: April

Budget Report	To approve the revenue budget virements and capital reprofiling To consider the month end budget report, a forecast of expenditure for the remainder of the year and agree proposed actions and budget adjustments to manage the overall budget.	Relevant Cabinet Member	07/04/10	Report	Kevin Kilburn / Verity Royle 020 8541 9207 / 9225 Relevant Cabinet Member in consultation with David Hodge, Deputy Leader
Thames Basin Heaths Special Protection Area Avoidance Strategies	To consider whether the Council should participate in delivering avoidance strategies for the Thames Basin Heaths Special Protection Area and if County Council land should be made available as suitable alternative natural greenspace and under what terms and conditions	Cabinet Member for Environment	07/04/10 (from 02/03/10, 02/02/10)	Report	Mike Dawson 020 8541 9404 <i>Lynne Hack, Cabinet Member</i> for Environment

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Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision) Part 2	Cabinet Member for Corporate Services	07/04/10	Local Members	Report	Steve Evans 020 8541 9327 <i>Tim Hall, Cabinet</i> <i>Member for</i> <i>Corporate Services</i>
Transfer of Adult Social Care Service Contracts from YMCA London South West to the proposed new purchaser of The Summers and Langdown House, West Molesey	To approve the transfer of the current service contracts from YMCA to the new purchaser Part 2	Cabinet	27/04/10	Residents, relatives, Trade Unions, Local Members, YMCA London South West	Report	Dina Bouwmeester 020 8541 9716 Michael Gosling, Cabinet Member for Adult Social Care
Public Value Review of Waste Management and Minimisation / Re-cycling	To approve the recommendations of the Public Value Review of Waste Management and Minimisation	Cabinet	27/04/10	CLT, Environment and Economy Select Committee (22/04/10)	Report	Philip Trumble 01483 519278 Lynne Hack, Cabinet Member for Environment

Public Value Review of Recruitment	To consider the recommendations of the Public Value Review on the Recruitment Process	Cabinet	27/04/10 (from 02/03/10)	CLT, PVR Steering Board, Corporate Management Select Committee (26/04/10)	Report	Mark Irons 020 8541 8567 <i>Tim Hall, Cabinet Member for Corporate Services</i>
Public Value Review of Surrey Fire and Rescue Service	To consider the final report from the Public Value Review of the Surrey Fire and Rescue Service and approve the recommendations and action plan Part 2 annexe	Cabinet	27/04/10 (from 30/03/10)	CLT, Safer and Stronger Communities Select Committee (10/03/10)	Report plus action plan	Craig Chalmers 01483 794437 Kay Hammond, Cabinet Member for Community Safety

Sole Provider contracts for the provision of Home to School transport services to SEN schools	To seek approval to award 'sole provider' contracts for the provision of home to school transport services for a 3 year period for between 1 and 7 SEN schools Part 2	Cabinet	27/04/10	Report	Peter Thompson 020 8541 8907 Ian Lake, Cabinet Member for Transport in consultation with Peter Martin, Cabinet Member for Children and Learning
Contract for the provision of vehicles on long term hire	To seek approval to award a contract for a period of 3 years plus 2x1 year extensions for the provision of vehicles on long term hire Part 2	Cabinet	27/04/10	Report	Peter Thompson 020 8541 8907 Ian Lake, Cabinet Member for Transport, in consultation with Tim Hall, Cabinet Member for Corporate Services

Procurement of Winter Service Vehicles	To seek approval to procure a number of winter service gritting vehicles from a single provider, in order to comply with the Winter Service Plan Part 2	Cabinet	27/04/10	Report	Peter Simmonds 020 8541 9936 Ian Lake, Cabinet Member for Transport in consultation with Tim Hall, Cabinet Member for Corporate Services
Contract for a new provider for the Library Delivery Service	To seek approval to award a contract to a new provider for the Library Delivery Service when the current Atkins contract ends Part 2	Cabinet	27/04/10	Report	Lisa Wynn 020 8541 7972 Denise Saliagopoulos, Cabinet Member for Community Services and the 2012 Games

Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision)	Cabinet	27/04/10	Local Members	Report	Steve Evans 020 8541 9327 <i>Tim Hall, Cabinet</i> <i>Member for</i>
	Part 2					Corporate Services

# <u>2010</u>

# Month: May

Budget Report	To approve the revenue budget virements and capital reprofiling To consider the month end	Relevant Cabinet Member	05/05/10	Report	Kevin Kilburn / Verity Royle 020 8541 9207 /
	budget report, a forecast of expenditure for the remainder of the year and agree proposed actions and budget adjustments to manage the overall budget.				9225 Relevant Cabinet Member in consultation with David Hodge, Deputy Leader
Contract for the provision of vehicles on short term hire	To seek approval to award a contract for 2 years, plus 2x1 year extensions for the provision of vehicles on short term hire	Cabinet Member for Transport	05/05/10	Report	Peter Thompson 020 8541 8907 Ian Lake, Cabinet Member for Transport in consultation with Tim Hall, Cabinet Member for Corporate Services

Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision) Part 2	Cabinet Member for Corporate Services	05/05/10	Local Members	Report	Steve Evans 020 8541 9327 <i>Tim Hall, Cabinet Member for Corporate Services</i>
Review of local bus services in Surrey	On the basis of the decisions 'in principle' taken on 02/03/10: (i) to agree the final list of bus routes in phase 1 areas to be subsidised from September 2010 (ii) to note the results of engagement with schools about phase 1 'school special' services (iii) to agree which phase 1 'school special' services should be subsidised from September 2010 (iv) to agree any consequential actions needed to support changes in phase 1 bus provision	Cabinet	18/05/10	CLT, Transportation Select Committee, relevant local committees	Report plus annexes	Peter Wylde 020 8541 9925 Ian Lake, Cabinet Member for Transport

# <u>2010</u>

Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision)	Cabinet	18/05/10	Local Members	Report	Steve Evans 020 8541 9327 Tim Hall, Cabinet Member for
	Part 2					Corporate Services

#### Month: June

Budget Report	To approve the revenue budget virements and capital reprofiling	Relevant Cabinet Member	02/06/10	Report	Kevin Kilburn / Verity Royle
	To consider the month end budget report, a forecast of expenditure for the remainder of the year and agree proposed				020 8541 9207 / 9225 Relevant Cabinet
	actions and budget adjustments to manage the overall budget.				Member in consultation with David Hodge, Deputy Leader

Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision) Part 2	Cabinet Member for Corporate Services	02/06/10	Local Members	Report	Steve Evans 020 8541 9327 Tim Hall, Cabinet Member for Corporate Services
Surrey Fire and Rescue Service Public Safety Plan	To approve the draft Public Safety Plan for Surrey Fire and Rescue Service, for formal consultation	Cabinet	22/06/10	Safer and Stronger Communities Select Committee (28/04/10), Local Committees, Fire Brigade Union	Draft Public Safety Plan	Kerry Middleton 020 8541 9921 Kay Hammond, Cabinet Member for Community Safety
Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision) Part 2	Cabinet	22/06/10	Local Members	Report	Steve Evans 020 8541 9327 <i>Tim Hall, Cabinet Member for</i> <i>Corporate Services</i>

	CABINET 2009/2010
Name	Portfolio
Dr Andrew Povey	LEADER
Mr David Hodge	DEPUTY LEADER
Mrs Mary Angell	CHILDREN AND FAMILIES
Mr Michael Gosling	ADULT SOCIAL CARE
Dr Lynne Hack	ENVIRONMENT
Mr Tim Hall	CORPORATE SERVICES
Mrs Kay Hammond	COMMUNITY SAFETY
Mr Ian Lake	TRANSPORT
Mr Peter Martin	CHILDREN AND LEARNING
Mrs Denise Saliagopoulos	COMMUNITY SERVICES AND THE 2012 GAMES